

**APPLICATION FORM FOR THE RECRUITMENT OF CARPENTER
UNDER HOME GUARDS', CIVIL DEFENCE
&
STATE DISASTER RESPONSE FORCE**

PASSPORT

Do not Pin or Staple,
Paste one recent
clear
Passport size
coloured photograph

1. Name of the Applicant

2. Father's Name

3. Community UR ST SC OBC

4. Religion Others

5. Tick Gender: Female Male

6. Date of Birth (DD/MM/YYYY)

7. Age (As on 01-01-2024) Years Month Days

8. Identification mark: _____

9. Are you a Government Employee Yes/No

10. Educational Qualification:

Sl No.	Standard	Cleared/No	Year of passing	Board/University
1.	Class VIII			
2.	Class – 10			
3.	Class – 12			
4.	Graduation			

11. Relevant experiences / Skills for the post as mentioned in the advertisement:

<input type="text"/>
<input type="text"/>

12. Address for Correspondence: _____

District _____ State _____ Pincode _____

13. Present Address of the applicant: _____

District _____ State _____ Mobile No _____

Alternate No _____ Email ID _____

14. Have you ever been arrested / Detained in any criminal case (s)? If Any Yes/NO

15. List of documents enclosed:

Sl No.	Details of Documents	Sl No.	Details of Documents

16. DECLARATION: I hereby declare and confirm that all the entries in this application form are correct. I undertake that, in case any information furnished by me is found to be false or incomplete or any material information concealed by me, my candidature may be cancelled.

Place

Date

Applicant Signature

GOVERNMENT OF NAGALAND
OFFICE OF THE DIRECTOR GENERAL HOME GUARDS', CIVIL DEFENCE
&
STATE DISASTER RESPONSE FORCE
NAGALAND, KOHIMA.

NO.HG/Estt(A)-3/ 2021

Dated Kohima, the 10th Oct'24

ADVERTISEMENT

Last date of Form Submission	30/10/2024
------------------------------	------------

1. In pursuance to Govt. approval No. POL-B/HG/ESTT-2/1/22 dated 03rd November 2023, applications are hereby invited from bona fide indigenous inhabitants of Nagaland for filling up the under mentioned post under the Department of Home Guards, Civil Defence & SDRF in the manner prescribed below:-

Sl. No	Name of post	Pay Matrix	No. of vacancy	Reservation for Backward Tribe
1.	Carpenter	Matrix level-3	1 (one) post	-

NOTE:

- 100% of vacancies are reserved for Indigenous Inhabitant of the state of Nagaland.
- Reservation of post shall be as per the existing reservation policy of the Government of Nagaland.

2. Educational Qualification:

Sl. No.	Name of Post	Minimum Educational Qualification
1.	Carpenter	a) Class-VIII (Eight) passed b) Diploma Certificate in carpentry from Govt. recognized Institute

3. Age as on 01-01-2024:

Minimum: 21 years

Maximum: 30 years

The upper age is relaxable by 5(five) years for ST, and 5 (five) years for Govt. employees who have rendered not less than 3 (three) years of continuous service.

4. Venue of Test & Interview :

The Commandant,
Central Training Institute,
Home Guards', Civil Defence & SDRF,
Toluvi, Dimapur.

5. Mode of Recruitment:

Sl. No.	Name of Post	Minimum Educational Qualification
1.	Carpenter	a) Medical Fitness Test b) Proficiency/Skill Test c) Interview

6. Terms & Conditions:
 - i. Candidates should furnish self-attested Photo copies of Birth Certificate, educational certificates of Class-VIII (eight) passed (marksheet & Pass certificate) will be mandatory, Indigenous certificate, Schedule Tribe Certificate, Unemployment certificate and 3(three) Nos. of Passport photos along with the application. Serving Government employees applying for the post should submit NOC issued by concern HOD (NOC form can be downloaded from www.hgcdsdrf.nagaland.gov.in)
7. The application with required certificates/documents should be submitted to the Office of the Director General Home Guards, Civil Defence & SDRF Nagaland Kohima during office hours. Application will be summarily rejected if any of the above certificates/documents are incomplete/tampered or forged.
8. Candidates shortlisted are required to produce original documents/certificates.
9. In case, it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and /or that he/she has furnished incorrect/false information or has suppressed any material facts, his/her candidature shall stand cancelled.
10. The decision of the Departmental Recruitment Board in all matters regarding eligibility, conduct of examination, other tests and selection would be final and binding on all candidates.
11. The Department shall not be responsible for any damage/injury to the candidates during the entire Recruitment Process.
12. Application form can be downloaded from the department website www.hgcdsdrf.nagaland.gov.in and submitted at the office of the Director General, Home Guards', Civil Defence & SDRF, Nagaland, Kohima.
13. Application sent through Post/Email or any other Electronic means shall not be accepted.
14. Candidates are required to submit a sum of ₹300/- (Rupees Three Hundred only) as examination fee at the time of form submission.
15. No TA/DA shall be admissible to the candidates for appearing for the examination etc.
16. After scrutiny of documents, rejected list will be uploaded in the department website www.hgcdsdrf.nagaland.gov.in
17. **The date & time of the examination will be intimated in the departmental website in due course of time.**
18. No separate call letters shall be issued to the candidates.

Sd/-

AOTEMSU, IPS
Commandant General

I. DISQUALIFICATION GROUNDS FOR MEDICAL FITNESS TEST:

The following physical conditions shall disqualify the candidate which will be applicable to both Male and Female candidates:

- i. Eye-Sight: A person having colour blindness.
Eye- sight below minimum distance vision of 6/6 and 6/9 of both eyes without correction.
- ii. Knocked knees.
- iii. Flat footed.
- iv. Squint eye condition.
- v. Amputated limb/Extremities
- vi. Physical deformities
- vii. Deaf or hard of hearing.



**(AOTEMSU), IPS
Commandant General**

Certificate by Head of Department (HOD)
(for use by Government servants only)

This is to certify that Mr/Miss/Mrs _____, S/o, D/o _____ holds the post of _____ (contract/ad-hoc/regular) in (Name of Department/ Firm/ Institution /Ministry) _____ since _____ till date and that nothing adverse about her/his character is known to me, and also that I have no objection for her/him to appear in any examination/interview for seeking employment.

Name of Post	Period		Name of Department/ Firm/Institution/ Ministry
	From	To	

Place:
Date:

Sign & Seal of HOD